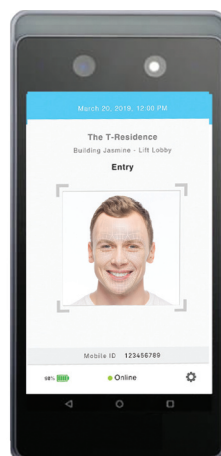


TIMETEC QF PLUS



Wireless QR Code & Facial Recognition Terminal

User Guide

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TimeTec Cloud

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1 Before You Start

Make sure the QF Plus is connected to the Internet via mobile data or WiFi. The QF Plus app can only work after it is connected to the TimeTec server.

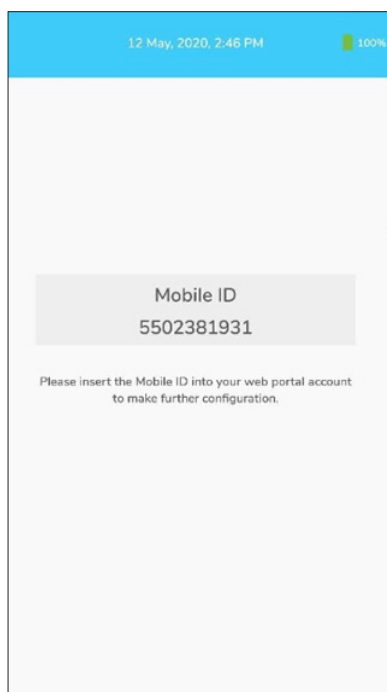
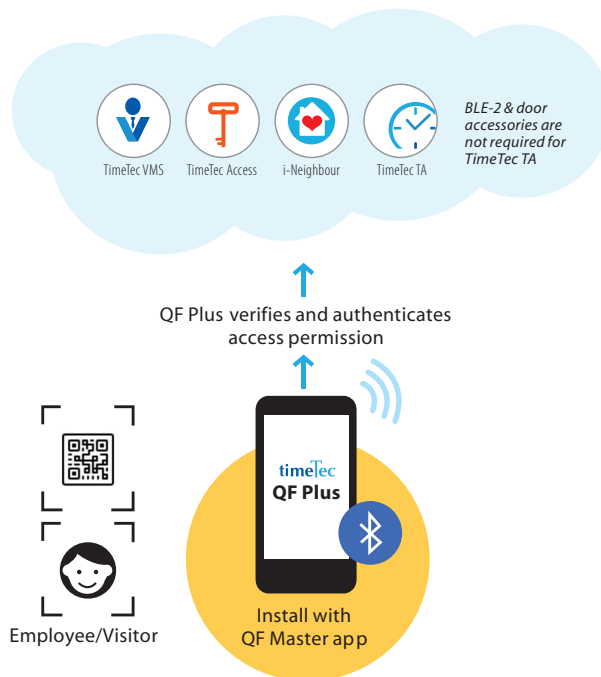


Figure 1

Enter the mobile ID for the next process.

Register the mobile ID into the TimeTec cloud application (TimeTec TA, TimeTec Access, TimeTec VMS or iNeighbour) as the QF Master device.



2 The Overview

You will find the Online display at the bottom of the screen after the QF Plus is connected to the Internet. QF Plus will auto-initialise after it is connected to TimeTec cloud application mentioned before.

The **1** icon indicates that the QF Plus is downloading the users' face templates, QR codes and access rules from the TimeTec cloud application. The [cloud] icon will disappear right after the download process has completed. Once it is done, you can begin to use the QF Plus device.

The QF Plus will push the users' access records to the server periodically. It will also update the users' credentials and access rules. Whenever this happens, a **1** icon will appear.

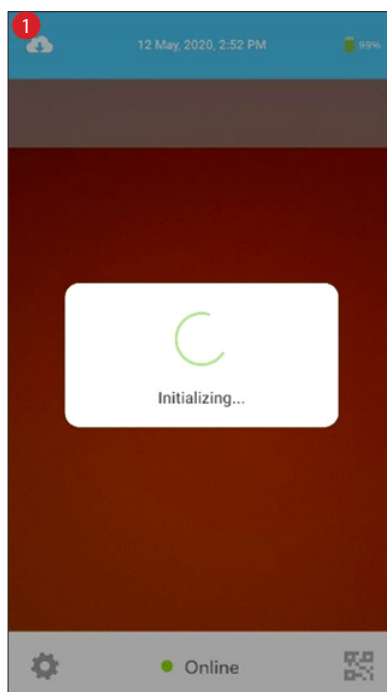


Figure 2

3 Initialization and Synchronisation

During the operation, QF Plus scans and verifies the user's face when a user approaches it. The user must readjust his/her position to ensure that his/her face fits within the scanning area.

- 1 Display the date and time
- 2 Display the access point name
- 3 Indicate the in or out action (➡ is In while ⬅ is Out, you can configure this under the TimeTec cloud application.)

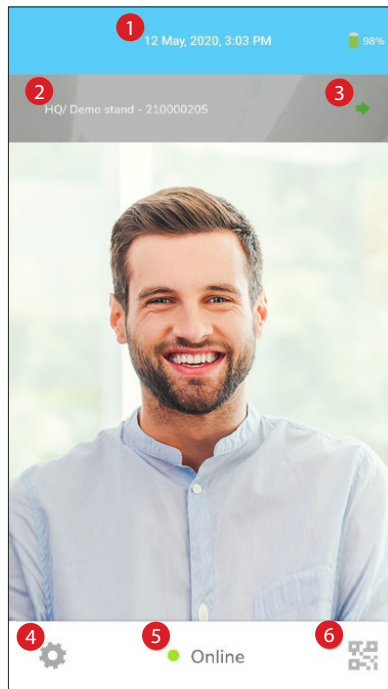


Figure 3

- 4 Tap here to enter Configuration. ONLY assigned personnel with an admin password can configure the QF Plus. Refer to Figure 5.
- 5 Indicate the QF Plus's connection status
- 6 Tap here to switch to scan the QR code. Refer to Figure 4.

When QF Plus switches for QR code scanning, a square box will be prompted on the screen. Position your QR code within the scanning area.

Tap 6 to switch back to face scanning mode. Refer to Figure 3.

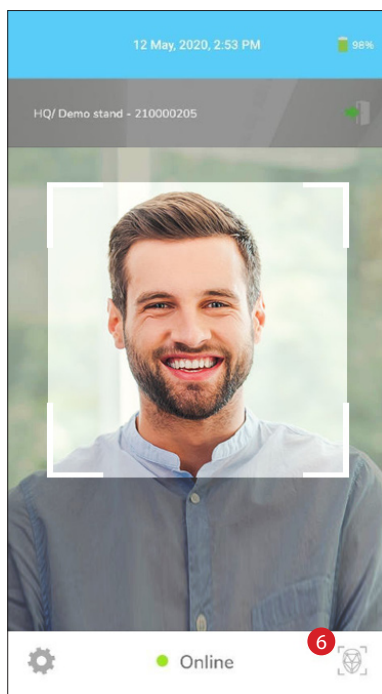


Figure 4

4 System Settings

Insert your admin username and password (the same credentials you use to login to the TimeTec cloud application). Tap Login to enter the System Settings.

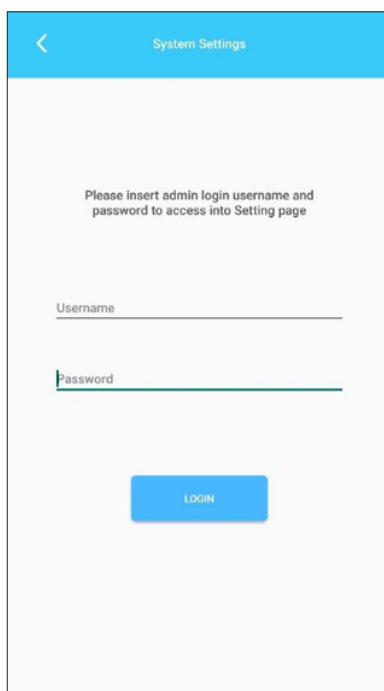
A screenshot of a mobile application interface for 'System Settings'. At the top, there is a blue header bar with a white back arrow on the left and the text 'System Settings' on the right. Below the header, the main area has a light gray background. It contains a centered text prompt: 'Please insert admin login username and password to access into Setting page'. Underneath this prompt are two input fields: the first is labeled 'Username' and the second is labeled 'Password'. Both labels are positioned to the left of their respective input lines. At the bottom of the form, there is a blue rectangular button with the word 'LOGIN' in white capital letters.

Figure 5

There are 4 sections in the System Settings:

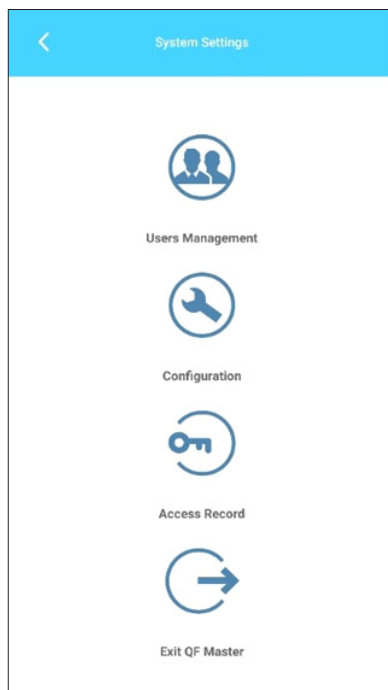


Figure 6

Users Management

You can check the list of users, credentials and the assigned access rules. See Figure 7.

Configuration

You can personalise the QF Plus display and scanning behavior. See Figure 8.

Access Records

You can check the access records stored in the QF Plus.

Exit QF Master

To exit the app.

You can check the list of assigned users who are allowed to access entrances via the QF Plus. Here you will find:

















Users Management		
These are the users permitted to access via this device. Tap to manage the user.		
User ID	Name	Credentials
Search by name or ID		
3060	Norana Binti Johar	 
3061	Kartina Azlina Binti Mohd Y...	 
3069	Farah Wahidda Binti Brohan	 
3072	Lee Chwee Mei	 
3074	Noor Farhana Binti Mohd T...	 
3083	Suzanah Binti Sulaiman	 
3087	Lee Yen Long	 
3088	Chok Khang Yu	 


Figure7

[Head in grey] – This user is not enrolled with a face template

[Head in green] – This user has enrolled with a face template

[QR code in grey] – This user is not assigned with a QR code

[QR code in green] – This user has been assigned with a QR code

Tap on the  icon next to the user's name to initialise the face enrolment process. The new enrolled face template shall overwrite the previous record, if any.

The QF Plus will automatically update the changes to the TimeTec cloud application and also directly to the other QF Plus devices.

Under the Configuration page, you can personalise the QF Plus.

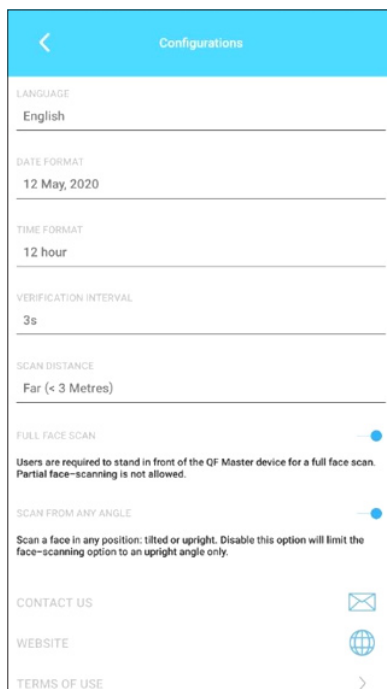


Figure 8

[Language] – Change to your preferred language.

[Date format] – Change to your preferred date format.

[Hour format] – Change to your preferred hour format.

[Verification Interval] – Set the waiting time before the next verification process. This is to avoid the same user verifying multiple times at one time. The system default time interval is 3s.

[Scanning Distance] – Set the distance between the user and the device for face recognition process activation. The Scanning Distance varies by application scenario. For example, you shall set Near when this was to be used at the turnstiles.

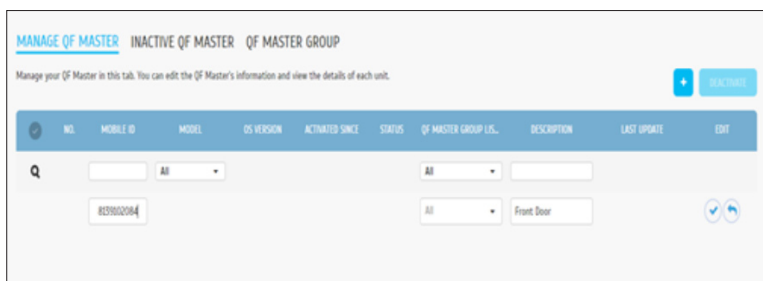
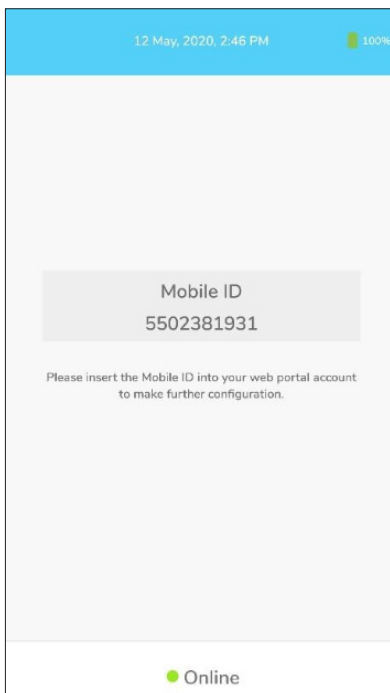
This can avoid wrong scanning action. You can also opt for Medium when the device is installed at the door. This will facilitate the users' scanning. The system default scanning distance is Medium.

[Full Face Scan] – Users are required to stand in front of the device for a full face scan if Yes has been enabled. Partial face scanning will not be allowed. Set No to disallow partial face-scanning during Full Face Scan verification.

[Scan from any angle] – Set Yes to ease the users to scan their faces with any position (e.g. tilted or upright). Set No to limit the face-scanning option to upright angle only.

5 How to connect to TimeTec TA & Access

To connect to TimeTec TA



Click on the (+) icon to add QF + under your account. .

Input the unique mobile ID as shown on the QF + main screen. Assign to the QF Master Group and add a description for the particular QF +. Click Submit upon completion.

MANAGE QF MASTER INACTIVE QF MASTER **QF MASTER GROUP**

Create group for QF Master in this tab. For example, if you have 3 branches, North, South and East, you need to create group N, S and E in the system to be able to assign QF Master(s) into these groups later on. Each group can have many QF Master in it. Assign users into the QF Master synchronises users' credentials based on the group.

QF MASTER GROUP	DESCRIPTION	ENABLE GROUP	EDIT
Q		(All)	
2	Cyberjaya Office	<input checked="" type="checkbox"/>	
1	Default QF Master Group	<input type="checkbox"/>	

Go to the QF Master Group to assign QF+ to a QF Master Group, and allocate users under each group accordingly.

Click "Add" to create a new QF Master Group. Create an ID, name the group and click Save.

MANAGE QF MASTER INACTIVE QF MASTER **QF MASTER GROUP**

Create group for QF Master in this tab. For example, if you have 3 branches, North, South and East, you need to create group N, S and E in the system to be able to assign QF Master(s) into these groups later on. Each group can have many QF Master in it. Assign users into the QF Master synchronises users' credentials based on the group.

QF MASTER GROUP	DESCRIPTION	ENABLE GROUP	EDIT
Q		(All)	
1	Default QF Master Group	<input type="checkbox"/>	

Click the Add icon under the Edit column to add QF Device into the group.

ASSIGN QF MASTER TO QF MASTER GROUP - TEST FT

SELECT QF MASTER QF MASTER ASSIGNED




MOBILE ID	NAME	MODEL	OS VERSION
8137002084	Front Door Test	Redmi Note 7	9

Pages 1 of 1 (0 items)

Select the QF Master > Click Submit

MANAGE QF MASTER INACTIVE QF MASTER QF MASTER GROUP







Create group for QF Master in this tab. For example, if you have 3 branches, North, South and East, you need to create group N, S and E in the system to be able to assign (QF Master(s)) into these groups later on. Each group can have many QF Master in it. Assign users into the (QF Master synchronises users' credentials based on the group.



QF MASTER GROUP	DESCRIPTION	ENABLE GROUP	EDIT
1	Default QF Master Group	●	  



Click the User icon under the Edit column to assign users to this group.

ASSIGN USERS TO QF MASTER GROUP - TEST FE

SELECT USER **USER ASSIGNED**

	USER ID	NAME	ORGANIZATION STRUCTURE	GROUP DUTY ROSTER
			All	All
	1001	Yap Chong Huat	JBO/TMA- Management	150
	1005	Ng Swee Foon	JBO/TMA- Finance & Accounts	150
	1004	Ang Shiew Jung	JBO/TMA- Finance & Accounts	150
	3502	MeiZhen	KLD/MTE- Finance & Accounts	2
	4001	Yon Kar Ying	JBO/MSD- Finance & Accounts	2

Pages 1 of 1 (7 users)  

Select the user(s) you want to assign under this group. Click Submit to confirm and the setup is completed.

To connect to TimeTec Access

MANAGE OF MASTER

INACTIVE QF MASTER

Manage QF Master devices in this tab. You must first purchase a QF Master license before you can add the device. Kindly contact our Sales team for any enquiry about the license.

+

DEACTIVATE

<div><div></div></div>	NO.	MOBILE ID	MODEL (OS VERSION)	APP VERSION	ACTIVATED SINCE	STATUS	DESCRIPTION	LAST UPDATE	EDIT
<div>Q</div>	<div></div>	<div>All</div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>
<div></div>		<div>5502381931</div>	<div>SM-G955F (8.0)</div>	<div>1.6.1</div>			<div>Puchong HQ Main Entrance</div>		<div><div></div><div></div></div>
<div></div>	<div>1</div>	<div>444417491</div>	<div>Pixel (8)</div>	<div>1.5.2</div>	<div>02/12/2019</div>	<div></div>	<div>R&D DEV05</div>	<div>Khu Wei Xiang, 18/02/2020 ...</div>	<div><div></div><div></div></div>
<div></div>	<div>2</div>	<div>2253830093</div>	<div>Redmi 6A (8)</div>	<div>1.6.1</div>	<div>07/10/2019</div>	<div></div>	<div>HQ Redmi 6A - In (Play Store)</div>	<div>Abdul Azim bin Abdul Aziz, 0...</div>	<div><div></div><div></div></div>

Click on the (+) icon to add QF + under your account. .

Input the unique mobile ID as shown on the QF + main screen. Add a description for the particular QF +. Click Submit upon completion.

ADD LOCATION +

Location (0)

TimeTec Group

HQ

Ground Floor

Glass Door

Wooden Door

Meeting Room

Glass Door - QF Master/BLE2

1st Floor - Demo Stand

GLASS DOOR - QF MASTER/BLE2

Configure the options for your access control devices here. Please take note on the followings:
1. If you are using TimeTec BLE-2, Lock Open Duration, Alarm Delay and Access Point Sensors option will be unavailable.
2. If you are using FingerTec Terminals, you can only set the Entry and Exit Device. No other settings can be done or uploaded to the FingerTec Terminals.

Last Updated by Lee Yen Long, 02/04/2020 12:16 PM

Entry Device

Exit Device

Device Name

Pair with QF Master

Go to Access Point > Manage Access Point. Select the newly added QF Master to pair with the BLE-2 and it will act as the access terminal. Click Submit to confirm and the setup is completed.

