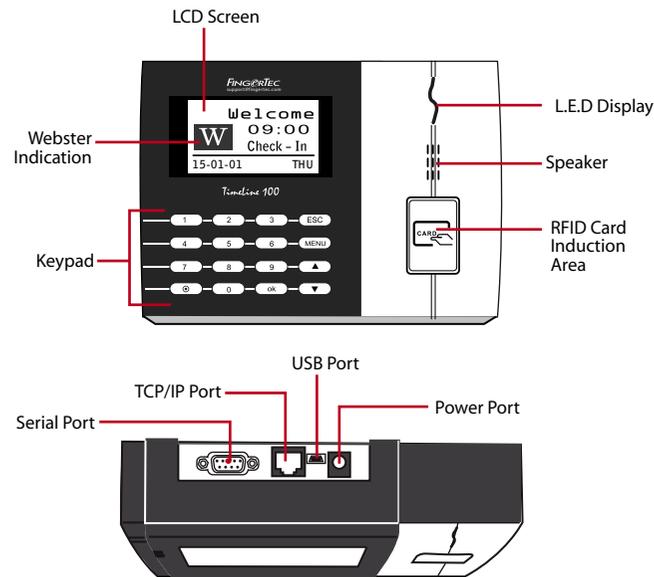


Timeline 100
Standard RFID Card Time Attendance System

Quick Start Guide

OVERVIEW



1 Setting the Date and Time

- 1 Press **Menu**, go to **Options** and select **System Options**.
- 2 Select **Date/Time**, insert the correct value and press **OK** to save the settings.

2 Enrolling RFID Card

- 1 Press **Menu**, go to **User Manage** and select **Enroll User**. Select **Reg RFID** and press **OK** when you see **New Enroll ?**
- 2 Key in a **User ID**, and wave the card at the induction area until the card ID is displayed on-screen. Press **OK** to save.

3 Communication Settings

Press **Menu** > **Option** > **COM opt** > Set value for **IP / Subnet mask / Gateway / Dev ID** > **OK** to save > **Restart** to apply changes.

Default set value:
 IP address - 192.168.1.201
 Subnet mask - 255.255.255.0
 Gateway - 192.168.1.1
 Dev ID - 1
 Password - 0

4 Login to TimeTec Cloud to start



- 1 To insert TimeTec Cloud server IP > Press **Menu** > **COMM** > **Web Setup** > **Webserver IP (50.18.154.243)** > **Webserver Port (80)** > **OK (Save)** > **ESC** to return to main screen > **Restart** to apply changes
- 2 Login to TimeTec Cloud to start to setup your company
 - Visit to www.timeteccloud.com
 - Login by using your username (email address) and password
 - Go to **Configuration** > **Wizard** > **Setup Wizard**
 - Follow the instructions under **Setup Wizard**

The Quick Start Guide is intended to provide the user with simple instructions on how to setup the terminal date/time and communication as well as to perform fingerprint and card enrollment and verification. For more details on other topics of terminal management, refer to the terminal's hardware user manual available in the package or online at www.timeteccloud.com/download/qsg/QSG-TimeLine_TTC-E.pdf