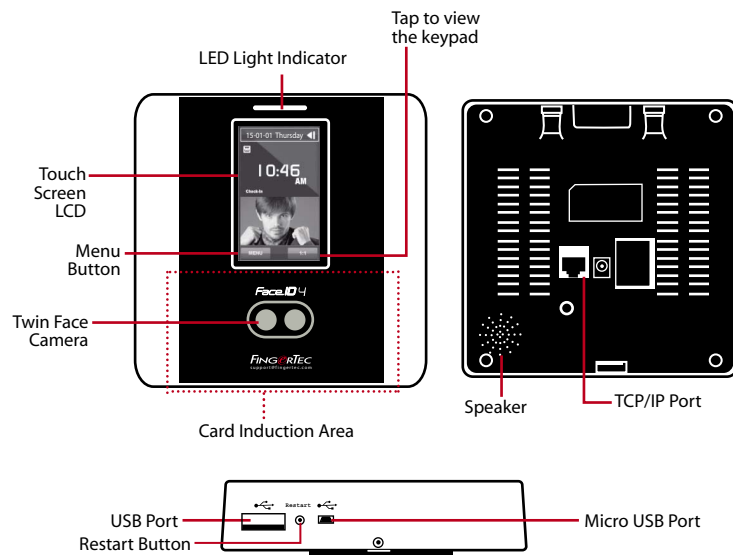




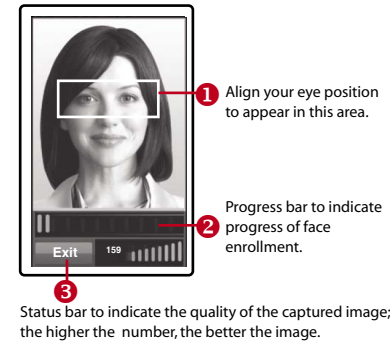
Face ID 4
Standard RFID Card Time Attendance System

Quick Start Guide

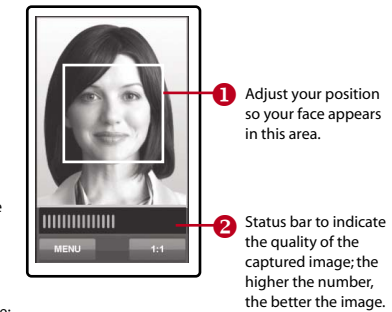
OVERVIEW



FACE ENROLLMENT



VERIFICATION MODE



SUCCESSFUL VERIFICATION MODE



1 Setting the Date and Time

- Press **Menu**, select **Date/Time** and set the value.
- You have two options for time format, 12-hour format or 24-hour format.

2 Enrolling Face

- Press **Menu** and select **User**.
- Enter your **User ID** and select **Face**.
- Follow the instructions and align your eye position to the green rectangle on the screen to enroll your face.
- Once the enrollment process is done, select the suitable **Privilege** level, and press **Save**.

3 Communication Settings

- To input the IP address:** Press **Menu** > **Connection** > **Connection** > **IP Addr** > Key in IP address.
- To input Subnet mask:** Press **Menu** > **Connection** > **Connection** > **NetMask** > Insert the numbers.
- To input Gateway:** Press **Menu** > **Connection** > **Connection** > **Gateway** > Insert the numbers.

4 Login to TimeTec Cloud to start

- To insert TimeTec Cloud server IP > Press **Menu** > **Connection** > **Webster setting** > **Webserver IP (50.18.154.243)** > **Webserver Port (80)** > **OK (Save)** > **ESC** to return to main screen > **Restart** to apply changes
- Login to TimeTec Cloud to start to setup your company
 - Visit to www.timeteccloud.com
 - Login by using your username (email address) and password
 - Go to **Configuration** > **Wizard** > **Setup Wizard**
 - Follow the instructions under **Setup Wizard**



The Quick Start Guide is intended to provide the user with simple instructions on how to setup the terminal date/time and communication as well as to perform face enrollment and verification. For more details on other topics of terminal management, refer to the terminal's hardware user manual available in the package or online at: http://www.timeteccloud.com/download/qsg/QSG-FaceID4_TTC-E.pdf